

KENNEBUNK LIGHT & POWER DISTRICT  
COUNTY OF YORK  
STATE OF MAINE

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BOARD OF TRUSTEES MEETING MINUTES  
(Audio Recorded Meeting - Zoom Video Conference)

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KENNEBUNK LIGHT & POWER DISTRICT  
4 FACTORY PASTURE LANE  
KENNEBUNK, ME 04043  
TUESDAY, JANUARY 31, 2023  
5:00 PM

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BOARD MEMBERS:

PRESIDENT: ROBERT EMMONS - (PRESENT)

VICE-PRESIDENT: BEVERLY FREUDENREICH - (PRESENT)

GENERAL MANAGER/TREASURER: TODD SHEA - (PRESENT)

CLERK: DAVID CLUFF - (PRESENT VIA ZOOM)

TRUSTEE: CURTIS MILDNER (PRESENT)

TRUSTEE: WAYNE BERRY (PRESENT)

ALSO PRESENT:

Matt Rancourt, Business Manager

Chris Osterrieder, Town of Kennebunk – Engineer

Brian Laverriere, Town of Kennebunk, Public Services Director

Sean Myers (via Zoom)

Town of Kennebunk (via Zoom)

*(Other individuals may have been present but not identified.)*

- I. Call to Order
  
- II. Board Authorize General Manager to Execute Contract to Secure Balance of Open Energy Position for 2023-2026  
  

**Motion by** Trustee Berry  
**Motion seconded by** Clerk Cluff  
**Vote:** 5/0
  
- III. GM Request for Authorization to Work with the District’s Attorney to Draft Revisions to KLPD Terms and Conditions, for PUC Filing, for Municipal Takeover of Streetlights  
  

**Motion by** Trustee Mildner to authorize the General Manager to work with the District’s Attorney to perform a streetlight rate study and to draft revisions to KLPD’s Streetlight Tariff, Terms and Conditions for PUC filing.  
**Motion seconded by** Clerk Cluff  
**Vote:** 5/0
  
- IV. GM Request for Authorization to Work with The District’s Attorney to Clarify Town of Kennebunk Ownership of Streetlights Outside of KLPD’s District and Dangers of KLPD Operating Outside of or Investing in Other Utilities’ Facilities  
  

**Motion by** Trustee Mildner  
**Motion seconded by** Clerk Cluff  
**Vote:** 5/0
  
- V. Board Update on Outage of 01/23/23-01/24/23
  
- VI. Board Update on RFP for Tree Trimming 2023-2028
  
- VII. General Manager’s Report
  - a. Asplundh Progress
  - b. AMI System/Timing Update
  - c. Provide Board with Legislative Matters to Date
  - d. General Manager Clarification on Transmission Line Outage of 01/23/23-01/24/23
  
- VIII. Public Comment Period (Limited to 15 Minutes Total)

- IX.** Executive Session Pursuant to 1 MRSA 405.6 F to Discuss CEII Matters (Critical Energy Infrastructure)

**Motion by** Trustee Mildner  
**Motion seconded by** Trustee Berry  
**Vote:** 5/0

- X.** Executive Session Pursuant to 1 MRSA 405.6 A to Discuss a Personnel (General Manager) Matter

- XI.** Board Recommendation for Agenda Items for next Meeting

- XII.** Adjourn

**Motion by** Vice-President Freudenreich  
**Motion seconded by** President Emmons  
**Vote:** 5/0

Thereupon, with no further items to discuss, the meeting adjourned at approximately 8:00 p.m.

Attest: \_\_\_\_\_  
David Cluff, Clerk