

KENNEBUNK LIGHT & POWER DISTRICT
COUNTY OF YORK
STATE OF MAINE

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BOARD OF TRUSTEES MEETING MINUTES

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KENNEBUNK LIGHT & POWER DISTRICT
4 FACTORY PASTURE LANE
KENNEBUNK, ME 04043
TUESDAY, MARCH 27, 2018
6:00 p.m.

- - -

BOARD MEMBERS:

PRESIDENT: JONATHAN KILBOURN - (NOT PRESENT)

VICE-PRESIDENT: - DAVID CLUFF - (PRESENT)

GENERAL MANAGER/TREASURER: TODD SHEA - (PRESENT)

CLERK: ROBERT EMMONS - (PRESENT)

TRUSTEE: DAN BARTILUCCI - (PRESENT)

TRUSTEE: BRADLEY "SCOTT" DUCHARME - (NOT PRESENT)

ALSO PRESENT:

Beverly Freudenreich, Kennebunk

Albert Kolff, Kennebunk

Matthew Rancourt, Business Manager

(Other members of the public may have been present but not identified.)

Whereupon, Vice-President Cluff called the meeting to order at 6:00 p.m.

Whereupon, Item II, Review Regular Meeting Agenda, occurred.

Whereupon, Item III, Board Review and Approve Minutes of January 30, 2018, February 27, 2018, and March 8, 2018, occurred. It was noted by General Manager Shea that the meeting minutes of March 8, 2018 will not need to be voted on as there was not a quorum and the minutes were the verbatim transcription of the public hearing held in regard to the rate case.

Whereupon, with no additional comments, a motion was made by Trustee Bartilucci and seconded by Clerk Emmons to approve and accept the meeting minutes of January 30, 2018, February 27, 2018.

Thereupon, with unanimous ayes heard, the motion passes.

Whereupon, Item IV, Board Review February, 2018 financials, occurred. Business Manager Rancourt advised the Board that the District is ahead of budget for February of 2018 in revenues due to increased sales and the one percent rate increase that was effective February 1, 2018. This rate increase was due to the allocation of costs for Efficiency Maine Trust, RNS, LNS, and energy.

Expenses were discussed with the cost of insurance being the largest expense due to a timing issue. A gain of \$188,000 was experienced from the expected budgeted gain of \$13,000. It was noted by Business Manager Rancourt that the minimum charge increase, if approved, should occur near the end of April, 2018. Variances of 2017 and 2018 were then discussed by Vice-President Cluff and Business Manager Rancourt.

Delinquency was then discussed. The increase in delinquency is due to the increase in sales of 1.4 million kilowatt hours this year over last due to the extraordinarily cold temperatures felt during that timeframe. Mike Hubbard is working on creating a tariff to be presented to the PUC in regard to KLPD accepting debit and credit card payments from customers. Disconnections, other forms of payments and the budget plans offered by KLPD were also briefly discussed. Cash-on-hand was mentioned by Trustee Bartilucci being at 39 days.

Whereupon, Item V, Inform Board of the Tree Truck RFP Results, occurred. Three sealed bids were received. The bid accepted was \$80,505.00 from Curtis Tree Services from Leominster, Massachusetts.

Whereupon, Item VI, General Manager's Report:

A. Past Board Meeting Requests:

will be addressed when all of the Board members are present.

B. Hydro Update:

The filter cartridge has been placed and Kesslen Dam will be tested within the week.

Generation in January of 2018 was 142,000 kilowatt hours.

C. Asplundh Tree Trimming Update:

The production has been slow due to the weather, permission issues, and continuity. General Manager Shea is expected to have a meeting with the Asplundh representatives March 28, 2018.

D. Update on FERC Scoping Meeting Conference Call:

Trustee Bartilucci listened in along with Albert Kolff. Mr. Kolff advised the Board that those present were informed that the scoping meeting conference was to be only a question session. He advised those that no answers were given to any questions. General Manager Shea advised those present that a transcript would be available. Mr. Kolff added that the transcript could be purchased by the requestor. FERC acceptance of filings were discussed by General Manager Shea.

E. Solar Array Progress Report:

A schedule from the Army Corps of Engineers and the Department of Environmental Protection for site walks have not been received.

Whereupon, Item VII, Public Comment Period (Limited To 15 Minutes), occurred. Ms. Freudenreich asked if the dams have been running during February. General Manager Shea stated that they have been. Dane Perkins is currently not working due to the low water table. The website will be updated to reflect the February hydro figures.

General Manager Shea advised those present that the rate case was filed March 19, 2018. The PUC has until April 19, 2018 to make comments. If nothing is heard from the PUC, the rate will be effective April 19, 2018.

The substations were then briefly discussed. The arc study has been received and portions of the results will be incorporated into the redesign. The circuit reorganization continues to be ongoing. Bonds, bond ratings, and the audit were then briefly discussed.

Whereupon, Item VIII, Next Meeting, Tuesday, April 24, 2018, was noted.

Whereupon, Item IX, Board Recommendation for Agenda Items for Next Meeting, occurred. The meetings will be video recorded and placed on YouTube.

There being no additional business of the District discussed by the Board, Vice-President Cluff asked for a motion to adjourn. Clerk Emmons made the motion. It was seconded by Trustee Bartilucci.

Thereupon, with unanimous ayes heard, the meeting adjourned at 6:35 p.m.

Attest: _____
Bob Emmons, Clerk