

KENNEBUNK LIGHT & POWER DISTRICT
COUNTY OF YORK
STATE OF MAINE

BOARD OF TRUSTEES MEETING MINUTES
(Audio Recorded Meeting - Zoom Video Conference)

KENNEBUNK LIGHT & POWER DISTRICT
4 FACTORY PASTURE LANE
KENNEBUNK, ME 04043
TUESDAY, MARCH 28, 2023
5:00 PM

BOARD MEMBERS:

PRESIDENT: ROBERT EMMONS - (PRESENT)

VICE-PRESIDENT: BEVERLY FREUDENREICH - (PRESENT)

GENERAL MANAGER/TREASURER: TODD SHEA - (PRESENT)

CLERK: DAVID CLUFF - (PRESENT VIA ZOOM)

TRUSTEE: CURTIS MILDNER (PRESENT)

TRUSTEE: WAYNE BERRY (PRESENT)

ALSO PRESENT:

Matt Rancourt, Business Manager

(Other individuals may have been present but not identified.)

- I. Call to Order
- II. Board Review February, 2023 Financials.
- III. Board Approval of Revised GM Job Posting
 - Motion by** Trustee Berry to authorize the General Manager to post the GM Job posting as amended.
 - Motion seconded by** Vice-President Freudenreich
 - Vote:** 5/0
- IV. Board Approval of Revised GM Job Description
 - (To be revised as discussed and brought to the Board for review and reconsideration for approval by April 4, 2023.)*
- V. Board Authorize General Manager to Post General Manager Job Announcement
 - Motion by** Trustee Berry to Authorize the General Manager to post the General Manager job announcement as amended to NEPPA, Maine Municipal and Indeed.com.
 - Motion seconded by** Vice-President Freudenreich
 - Vote:** 5/0
- VI. Board Discussion of Outside Entities to Conduct GM Search.
 - (Tabled for meeting of April 4, 2023.)*
- VII. General Manager's Report
 - a. AMI System/Timing Update
 - b. Board Update on DSSM Revisions/Dam Inspection Process
 - c. Reminder of Audit Presentation at April Meeting
 - d. Board Update on Attorney Progress on Street Light Matters
- VIII. Public Comment Period (Limited to 15 Minutes Total)
- IX. Executive Session Pursuant to 1 MRSA 405.6 A to Discuss a Personnel (General Manager) Matter.
 - (Tabled for meeting of April 4, 2023.)*
- X. Next Meetings: April 25, 2023, May 30, 2023
- XI. Board Recommendation for Agenda Items for next Meeting

XII. Adjourn

Motion by Trustee Berry

Motion seconded by Vice-President Freudenreich

Vote: 5/0

Thereupon, with no further items to discuss, the meeting adjourned at approximately 6:40 p.m.

Attest: _____
David Cluff, Clerk