

KENNEBUNK LIGHT & POWER DISTRICT
COUNTY OF YORK
STATE OF MAINE

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BOARD OF TRUSTEES MEETING MINUTES

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KENNEBUNK LIGHT & POWER DISTRICT
4 FACTORY PASTURE LANE
KENNEBUNK, ME 04043
TUESDAY, JUNE 25, 2024
5:00 PM

- - -

BOARD MEMBERS:

PRESIDENT: BEVERLY FREUDENREICH - (PRESENT VIA ZOOM)

VICE-PRESIDENT: WAYNE BERRY - (PRESENT)

CLERK: DAVID CLUFF - (PRESENT)

TRUSTEE: CURTIS MILDNER (PRESENT)

TRUSTEE: ROBERT EMMONS (PRESENT)

ALSO PRESENT:

Anna Henderson, General Manager
Matt Rancourt, Finance Director
Robert Georgitis, Kennebunk

(Other individuals may have been present but not identified.)

I. Call to Order

(Thereupon, Clerk Cluff entered the meeting at 5:05 p.m.)

II. Review and Approve May, 2024 Meeting Minutes (Motion)

Motion by Trustee Mildner to approve the May, 2024 Meeting Minutes with correction noted.

Seconded by Vice-President Berry

Vote: 5/0

III. Review and Approve May, 2024 Financial Statements (Motion)

Motion by Vice-President Berry to approve the May, 2024 Financial Statements

Seconded by Trustee Cluff

Vote: 5/0

IV. Operating Report

- a. Resurfaced ROW – Brown Street
 - Land ownership discussed
- b. Water Street Transformer
 - Rigging costs of \$24,000 will be split between KLPD and UTB Transformers
 - Date of shipment is being coordinated with UTB Transformers
 - Mobile transformer search continues
- c. Service Territory Maps
 - Territory maps have been distributed to emergency entities
- d. PUC Filing
 - Review of terms and conditions discussed
 - Tarriff issues discussed
 - Energy Costs discussed
- e. Lineworker Interviews
 - Interviews will be conducted within the next week
 - Grant program offered by the State of Maine discussed
- f. Newsletter
 - Will be distributed with July billings

V. 2024 Organizational Goals Update

- a. Financial
 - Rate study is ongoing
- b. Employee Relations
 - Compliance Audit discussed
 - Ergonomic Training to be conducted
 - Employee Handbook changes discussed
- c. Professional Services
 - Working with SGC Engineering to create schedule and best practices for the preventative maintenance program for substations
 - Dam inspections discussed
- d. Infrastructure Investment & Maintenance
 - Metering systems installation schedule discussed
 - Dam removal funding investigation explained
 - Security updates, phone system changes and pole inspections discussed

VI. Town of Kennebunk Election Results

- Mr. Robert Georgitis was welcomed to the Board
- Mr. David Cluff was warmly thanked for his 15 years of dedication and service to KLPD
- Mr. Cluff thanked the Board and discussed the changes and accomplishments he has experienced during his tenure

VII. Other Business

VIII. Public Comment Period of 15 Minutes

IX. Date of Next Regular Board Meeting Tuesday, July 30, 2024

X. Adjourn

Motion by Clerk Cluff

Motion seconded by Trustee Emmons

Vote: 5/0

(Thereupon, with no further items to discuss, the meeting adjourned at approximately 6:17 p.m.)

Attest: _____

David Cluff, Clerk