

KENNEBUNK LIGHT & POWER DISTRICT  
COUNTY OF YORK  
STATE OF MAINE

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BOARD OF TRUSTEES MEETING MINUTES  
(Audio Recorded Meeting - Zoom Video Conference)

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KENNEBUNK LIGHT & POWER DISTRICT  
4 FACTORY PASTURE LANE  
KENNEBUNK, ME 04043  
TUESDAY, JULY 27, 2021  
5:00 PM

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BOARD MEMBERS:

PRESIDENT: DAVID CLUFF - (PRESENT)

VICE-PRESIDENT: ROBERT EMMONS - (PRESENT)

GENERAL MANAGER/TREASURER: TODD SHEA - (PRESENT)

CLERK: BEVERLY FREUDENREICH - (PRESENT)

TRUSTEE: BRADLEY "SCOTT" DUCHARME - (NOT PRESENT)

TRUSTEE: CURTIS MILDNER (PRESENT)

ALSO PRESENT:

Matt Rancourt, Business Manager

*(Other individuals may have been present but not identified.)*

- I. Call to Order
- II. Welcome to Curtis Mildner, KLPD's Newest Trustee
- III. Election of 2021 Board Officers (President, Vice-President, Clerk)

**Motion by Trustee Freudenreich to re-elect David Cluff as President.  
Motion Seconded by Vice-President Emmons**

**Motion by President Cluff to re-elect Robert Emmons as Vice-President.  
Motion Seconded by Trustee Freudenreich**

**Motion by Vice-President Emmons to elect Beverly Freudenreich as Clerk.  
Motion Seconded by President Cluff.**

**Vote: 4/0**

- IV. Board Review of June, 2021 Financials
- V. Update on FERC License Surrender Process and Timeline
- VI. Board Review and Discussion of Bylaws and Charter
- VII. Board Authorize GM, in Consultation With Staff, to Draft and Issue RFP for Metering System

**Motion by President Cluff  
Motion Seconded by Trustee Mildner.  
Vote: 4/0**

- VIII. General Manager's Report
  - a. Asplundh Progress Report
  - b. Legislative Session Summary
  - c. NEPPA Annual Conference
  - d. GM Upcoming NEPPA Presidency
  - e. Meeting Dates for Remainder of 2021

- IX. Public Comment Period (Limited to 15 Minutes Total)

- X. Executive Session Pursuant to 1 MRSA 405.6 (C) to Discuss a Personnel Matter (GM Contract)

(Thereupon, the Board commenced Executive Session at 6:27 p.m. and concluded at 7:30 p.m. )

- XI. Next Meetings: September 28, October 26, 2021
- XII. Board Recommendation for Agenda Items for Next Meeting
- XIII. Adjourn

**Motion by** President Cluff  
**Motion seconded by** Vice-President Emmons  
**Vote:** 4/0

Thereupon, with no further items to discuss, the meeting adjourned at approximately p.m.

Attest: Beverly Freudenreich  
Beverly Freudenreich, Clerk

