

Revisions:  
 1. Date changed from August 30 to August 29.  
 2. Trustee Emmons changed from Not Present to Excused.  
 3. Matt Rancourt listed as Staff and not Board Member.

KENNEBUNK LIGHT & POWER DISTRICT  
 COUNTY OF YORK  
 STATE OF MAINE

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BOARD OF TRUSTEES MEETING MINUTES

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KENNEBUNK LIGHT & POWER DISTRICT  
 4 FACTORY PASTURE LANE  
 KENNEBUNK, ME 04043  
 TUESDAY, AUGUST 29, 2023  
 5:00 PM

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BOARD MEMBERS:

PRESIDENT: BEVERLY FREUDENREICH - (PRESENT)

VICE-PRESIDENT: WAYNE BERRY - (PRESENT)

CLERK: DAVID CLUFF - (PRESENT)

TRUSTEE: CURTIS MILDNER (PRESENT)

TRUSTEE: ROBERT EMMONS (EXCUSED)

STAFF:

MATT RANCOURT, INTERIM GENERAL MANAGER

ALSO PRESENT:

Patrick Foley, Cole Harrison Insurance Agency  
 James Harrison, Cole Harrison Insurance Agency  
 Ben Smith, Smith Legal LLC (VIA Microsoft TEAMS)

*(Other individuals may have been present but not identified.)*

**I.** Call to Order

**II.** 5:00 – 5:30 Cole Harrison Agency Insurance Review

(Whereupon, Mr. Foley and Mr. Harrison left the meeting at approximately 5:35 p.m.)

(Whereupon, Ben Smith, from Smith Legal, LLC, joined the meeting via Microsoft Teams at 5:39 p.m.)

**III.** 5:30 – 6:00 Executive Session Pursuant to 1 MRSA § 405(6)(e) For Consultation with Legal Counsel To discuss Title 35-A: Public Utilities

**Motion by Vice-President Berry**

**Motion seconded by Clerk Cluff**

**Vote:** 4/0

(Thereupon, Executive Session began at 5:41 p.m. and concluded at 6:50 p.m. with Mr. Smith leaving the meeting at 6:50 p.m.)

**IV.** The following motion was made and voted upon:

**Motion by** President Freudenreich to authorize Legal Counsel, Ben Smith, to make a filing with the Maine Public Utilities Commission on KLPDs behalf in regard to delivery rate increases.

**Motion seconded by** Trustee Mildner

**Vote:** 4/0

**V.** Review and Approve Previous Meeting Minutes:

a. July 25, 2023

**Motion by** Clerk Cluff

**Motion seconded by** Trustee Mildner

**Discussion occurred:** Vice-President Wayne Berry requested the following:

**Item V(c), Page 2116**, a notation that the amount was changed (off record) to reflect an increase from \$31,000.00 to \$37,500.00.

**Item VII, page 2116**, include motion to enter into Executive Session

**Motion by** Clerk Cluff to accept the July 25, 2023 minutes as amended

**Motion seconded by** Vice-President Berry

**Vote:** 4/0

b. August 2, 2023

**Discussion occurred:** Vice-President Wayne Berry requested the following:

**Item II, Page 2119** - Ben Smith be noted as being present via Zoom – (Page 2118 was previously noted as so.)

**Item III, Page 2119** - Don Gerish be included in the executive Session – (Page 2118 and 2119 were previously noted as so.)

**Item III, Page 2119** - No action was taken by the Board during Executive Session.

**Motion by** Clerk Cluff to accept the August 2, 2023 minutes as amended

**Motion seconded by President Freudenreich**

**Vote:** 4/0

c. August 7, 2023

**Discussion occurred:** Vice-President Wayne Berry requested the following:

**Item II, Page 2121** - Don Gerrish be included in the Executive Session – (Pages 2120 and 2121 were previously noted as so.)

**Item II, Page 2121** – No action was taken by the Board during Executive Session.

**Motion by** Clerk Cluff to accept the August 7, 2023 minutes as amended

**Motion seconded by** President Freudenreich

**Vote:** 3/0 (Trustee Mildner abstained)

d. August 9, 2023

**Discussion occurred:** Vice-President Wayne Berry requested the following:

**Page 2122 – Board Members** – Interim General Manager be removed and added to Also Present

**Page 2123** – Item II, Matt Rancourt being added as in attendance to Executive Session

**Motion by** Clerk Cluff to accept the August 9, 2023 minutes as amended

**Motion seconded by** President Freudenreich

**Vote:** 3/0 (Trustee Mildner abstained)

e. August 15, 2023

**Discussion occurred:** Vice-President Wayne Berry requested the following:

**Page 2124 – Board Members** – Interim General Manager be removed and added to Also Present.

**Motion by** Clerk Cluff to accept the August 15, 2023 minutes as amended

**Motion seconded by** President Freudenreich

**Vote:** 3/0 (Trustee Mildner abstained)

**VI.** Review and Approve July, 2023 Financial Statements

**Motion by** Clerk Cluff

**Motion seconded by** Trustee Mildner

**Vote:** 4/0

**VII.** Operations Report

a. Revise Current Rates for Energy, RNS and Transmission to Mitigate Undercollection

**Motion by** Clerk Cluff to revise current rates by a total of 1.5 cents per kilowatt hour effective September 1, 2023

**Motion seconded by** President Freudenreich

**Vote:** 4/0

b. FERC Hydro Inspection Response

c. Other FERC Filings

d. Wright Pierce DSSMR Inspection

e. Asplundh Tree Trimming Contract

- f. Water Street Transformer Maintenance  
(Thereupon, Trustee Mildner left the meeting at 7:49 p.m.)
- g. Metering System Deployment
- h. Adoption of Remote board Meeting Policy
- i. End of Interim General Manager and Treasurer Effective at the close of August 31, 2023. (Tabled)

**VIII.** Public Comment Period of 15 Minutes

**IX.** Date of Next Regular Meeting, September 26, 2023

- X.** Set date of Special Meeting for Executive Session to Formulate First Year Goals for General Manager and Treasurer

**XI.** Adjourn

**Motion by** Clerk Cluff

**Motion seconded by** Trustee Emmons

**Vote:** 3/0

(Thereupon, with no further items to discuss, the meeting adjourned at approximately 8:13 p.m.)

Attest: \_\_\_\_\_  
David Cluff, Clerk