



Kennebunk Light & Power District
4 Factory Pasture Lane
Kennebunk, Maine 04043
(207) 985-3311
www.klpd.org

BOARD OF TRUSTEES BUSINESS MEETING AGENDA
TUESDAY, JUNE 27, 2023
DISTRICT OFFICES @ 5:00 PM

- I. CALL TO ORDER**
- II. EXECUTIVE SESSION PURSUANT TO 1 MRSA 405.6 A TO DISCUSS A PERSONNEL (GENERAL MANAGER) MATTER**
- III. REVIEW OF MAY 30, 2023 BOARD MEETING MINUTES**
- IV. MAY 2023 FINANCIALS REVIEW**
- V. OPERATIONS REPORT**
 - a. METERING SYSTEM UPDATE**
 - b. FERC/MEMA DAM ROUTINELY SCHEDULED INSPECTION OF JUNE 7, 2023**
 - c. WRIGHT PIERCE PROPOSAL FOR DAM SAFETY SURVEILLANCE AND MONITORING REPORT (DSSMR)**
 - d. FERC CORRESPONDENCE UPDATE**
 - e. SOLAR FARM PROPOSAL**
 - f. TREE TRIMMING CONTRACT AND FUNDING**
 - g. WATER STREET TRANSFORMER UPDATE**
 - h. REVIEW OF CURRENT RATES IN RELATION TO OVERCOLLECTION**
- VI. PUBLIC COMMENT PERIOD (LIMITED TO 15 MINUTES TOTAL)**
- VII. NEXT MEETING: JULY 25, 2023**
- VIII. BOARD RECOMMENDATION FOR AGENDA ITEMS FOR NEXT MEETING**
- IX. ADJOURN**

KENNEBUNK LIGHT & POWER DISTRICT
COUNTY OF YORK
STATE OF MAINE

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BOARD OF TRUSTEES MEETING MINUTES
(Non-Audio Meeting - Zoom Video Conference)

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KENNEBUNK LIGHT & POWER DISTRICT
4 FACTORY PASTURE LANE
KENNEBUNK, ME 04043
TUESDAY, MAY 30, 2023
5:01 PM

- - -

BOARD MEMBERS:

PRESIDENT: ROBERT EMMONS - (PRESENT)

VICE-PRESIDENT: BEVERLY FREUDENREICH - (PRESENT)

GENERAL MANAGER/TREASURER: TODD SHEA - (PRESENT)

CLERK: DAVID CLUFF - (PRESENT)

TRUSTEE: CURTIS MILDNER (PRESENT)

TRUSTEE: WAYNE BERRY (PRESENT)

ALSO PRESENT:

Matt Rancourt, Finance Director

(Other individuals may have been present but not identified.)

- I. Call to Order
- II. Board Review April, 2023 Financials
- III. General Manager's Report
 - a. Board Update on DSSM Revisions
 - b. Board Update on FERC Correspondence
 - c. GM Suggested Action on Tree Trimming
 - d. GM Suggested Action on Energy Supply Contract
 - e. GM Suggested Action on a Potential Large-Scale Solar Project on a KLPD Customer's Property
- IV. Public Comment Period (Limited to 15 Minutes Total)
- V. Executive Session Pursuant to 1 MRSA 405.6 A to Discuss a Personnel (General Manager) Matter

Motion by Clerk Cluff
Motion seconded by Vice-President Freudenreich
Vote: 5/0

(Thereupon, Executive Session began at 5:21 p.m.)

- VI. Agenda Items for Board Action on Executive Session Topics

Motion by Clerk Cluff to pay outgoing General Manager Shea a lump sum of \$5,000 to satisfy the retirement contribution stipulated in his contract.
Motion Seconded by Vice-President Freudenreich
Vote: 5/0

Motion by Trustee Berry to authorize Vice-President Freudenreich as a signatory to KLPD's bank account until a new General Manager is hired.
Motion Seconded by Clerk Cluff
Vote: 5/0

Motion by Trustee Mildner to immediately appoint Matthew Rancourt as KLPD's Interim General Manager.
Motion Seconded by Clerk Cluff
Vote: 5/0

Motion by Vice-President Freudenreich to authorize Interim General Manager Rancourt to disburse stipends as directed by the Board.

Motion Seconded by Clerk Cluff

Vote: 5/0

Motion by Clerk Cluff to approve the closure of the District's office on July 3rd, 2023.

Motion Seconded by Vice-President Freudenreich

Vote: 4/1, Trustee Mildner dissenting.

VII. Next Meetings: June 27, 2023, July 25, 2023

VIII. Board recommendation for Agenda Items for Next Meeting

IX. Adjourn

Motion by Clerk Cluff

Motion seconded by Trustee Mildner

Vote: 5/0

Thereupon, with no further items to discuss, the meeting adjourned at approximately 6:14 p.m.

Attest: _____
David Cluff, Clerk

**KENNEBUNK LIGHT & POWER DISTRICT
STATEMENT OF REVENUES AND EXPENSES
May 2023**

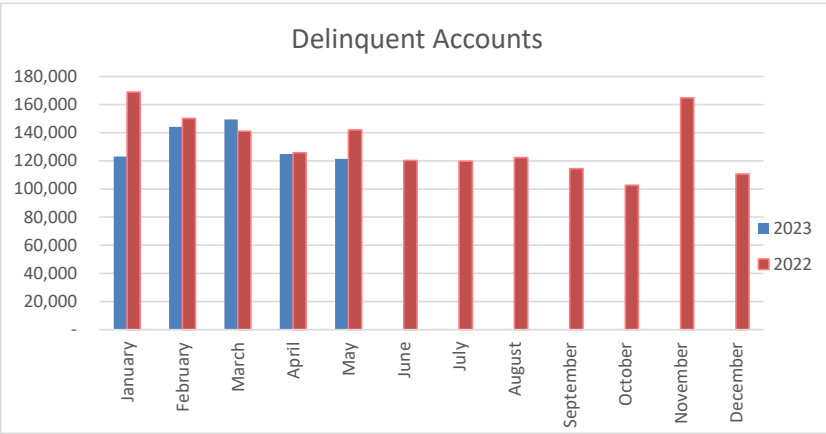
	MONTHLY			YTD			ANNUAL
	May 2023 Actual	May 2023 Budget	May 2022 Actual	2023 Actual	2023 Budget	2022 Actual	2023 Budget
Revenue							
Energy revenue	\$ 510,624	\$ 509,000	\$ 453,885	\$ 3,100,542	\$ 3,025,240	\$ 2,847,338	\$ 7,264,894
Energy expense	(624,831)	(509,000)	(775,720)	(3,499,940)	(3,025,240)	(3,205,899)	(7,264,894)
Net energy revenue	(114,207)	-	(321,835)	(399,398)	-	(358,562)	-
RNS revenue	179,558	182,555	162,661	1,091,912	1,065,236	1,028,543	2,563,653
RNS expense	(187,835)	(182,555)	(152,846)	(1,073,517)	(1,065,236)	(1,050,187)	(2,563,653)
Net RNS revenue	(8,277)	-	9,814	18,395	-	(21,643)	-
Transmission revenue	41,729	44,000	38,068	242,422	240,692	230,501	576,560
Transmission expense	(22,272)	(44,000)	(26,743)	(121,512)	(240,692)	(198,313)	(576,560)
Net transmission revenue	19,457	-	11,325	120,910	-	32,188	-
Net Energy/Transmission Revenue	(103,027)	-	(300,696)	(260,094)	-	(348,017)	-
Delivery revenue	182,162	184,141	173,641	1,060,030	1,054,772	1,055,881	2,536,022
Minimum charge revenue	51,712	51,500	51,013	256,610	257,636	253,990	619,914
Other revenue	12,109	9,650	27,260	74,858	45,226	75,536	108,848
Total Operating Revenue	245,983	245,291	251,914	1,391,499	1,357,634	1,385,407	3,264,784
Expenses							
General Operations	49,435	88,451	28,068	332,298	350,467	189,367	840,000
Customer Collections	26,314	22,128	17,607	102,364	107,303	102,899	256,677
Administration	134,129	134,516	140,166	599,973	596,486	572,631	1,418,253
Other expense	40,388	36,950	39,279	201,939	188,123	193,372	430,208
Total Operating Expense	250,266	282,045	225,120	1,236,573	1,242,379	1,058,269	2,945,138
Net Operating Gain/(Loss)	(4,283)	(36,754)	26,794	154,926	115,255	327,138	319,646
Total Gain/Loss	\$ (107,310)	\$ (36,754)	\$ (273,902)	\$ (105,168)	\$ 115,255	\$ (20,880)	\$ 319,646

	May 2023	2023 YTD
Photovoltaic Credits	\$ 8,156	\$ 22,174
KLPD electrical usage	\$ 1,393	\$ 12,702

**KENNEBUNK LIGHT & POWER DISTRICT
STATEMENT OF FINANCIAL POSITION**

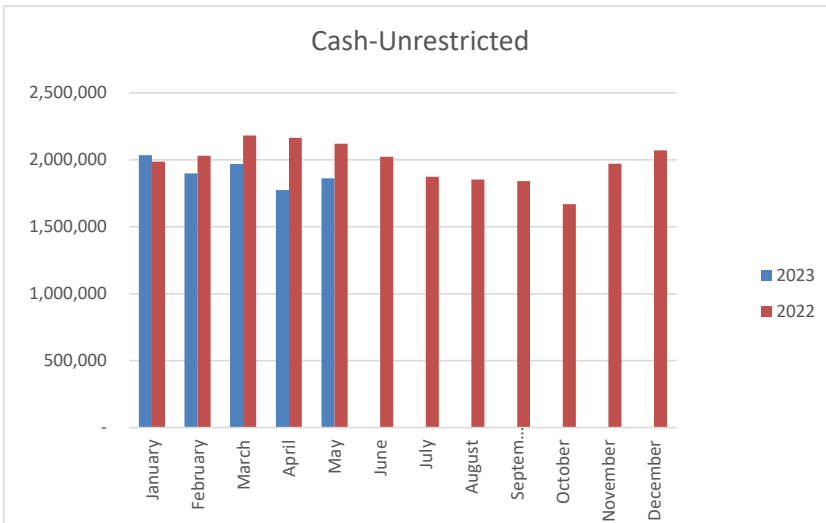
	May 2023	May 2022
Assets		
Cash and short-term investments	2,887,277	3,191,757
Accounts receivable	904,278	855,933
Fixed assets and property	11,631,499	10,970,134
Other assets	703,272	472,372
Total assets	16,126,325	15,490,196
Liabilities		
Accounts payable	922,490	972,524
Payroll liabilities	9,356	14,730
Long-term liabilities	1,340,084	1,573,837
Other liabilities	838,107	285,134
Total liabilities	3,110,037	2,846,225
Equity		
Surplus	13,121,456	12,664,850
Current year excess revenue	(105,168)	(20,880)
Total equity	13,016,288	12,643,970
Total liabilities & equity	16,126,325	15,490,196

Kennebunk Light & Power District
May 2023



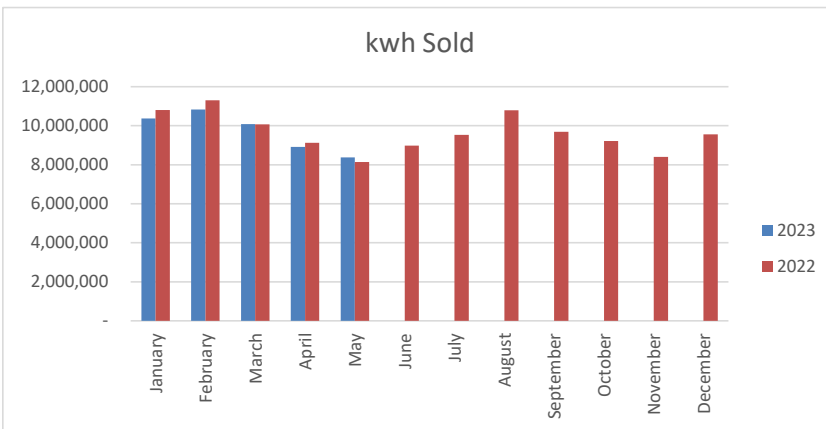
Aging	2023	2022
29 to 60 days	79,181	83,457
61 to 90 days	17,847	21,659
91 days +	24,455	36,816
Total	121,483	141,932

Delinquent accounts as a % of current month's sales:	12.42%	15.66%
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Days of Cash on Hand	
Required	90
Actual	52
Variance	-38

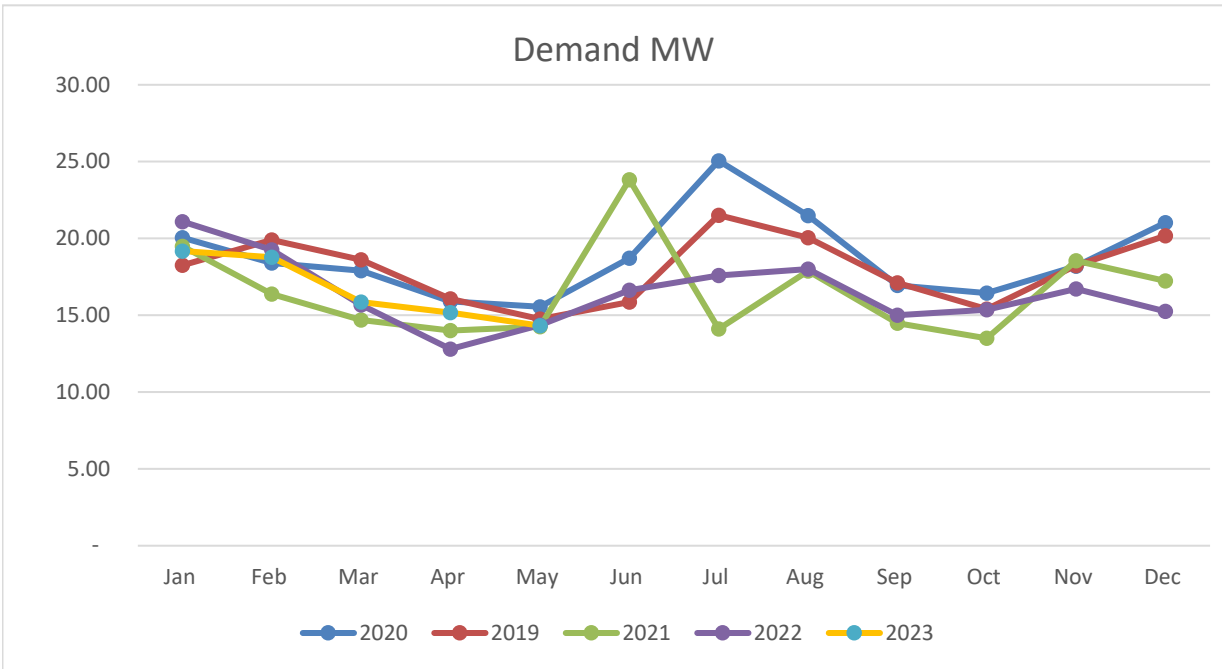
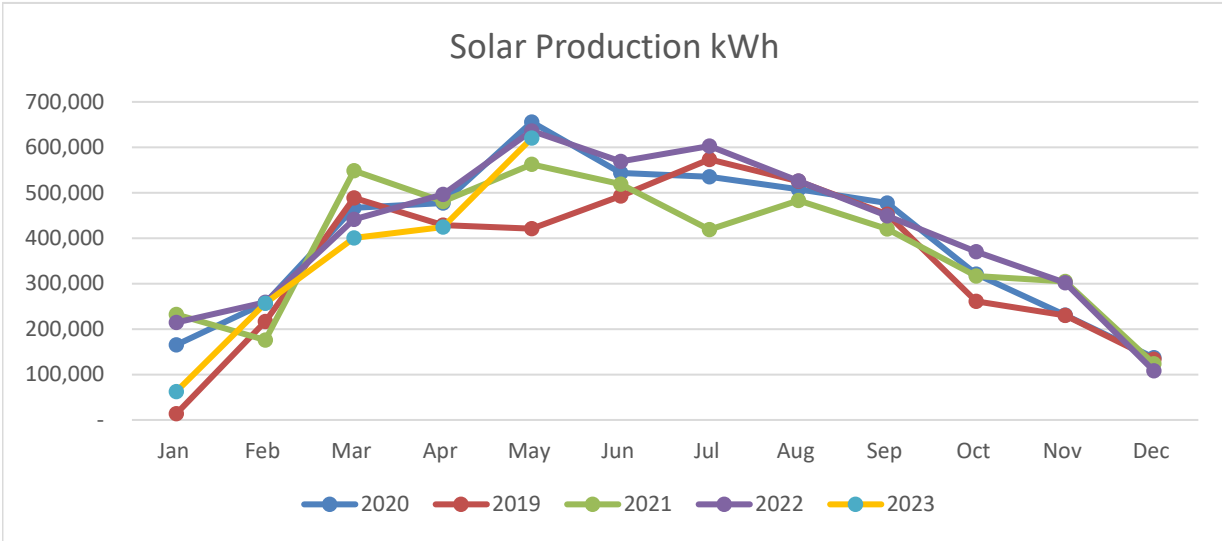
Cash required:	\$ 3,200,000
Cash unrestricted	\$ 1,861,470
Cash-deposits	\$ 110,548
Cash-capital	\$ 751,461
Cash-Efficiency ME	\$ 163,798
Cash-Total	\$ 2,887,277
Variance	\$ (1,338,530)



May 2023	8,380,884
May 2022	8,145,646
Variance	235,238

Variance % 2.89%

Kennebunk Light & Power District
May 2023



**KENNEBUNK LIGHT & POWER DISTRICT
HYDRO STATEMENT OF ACTIVITY**

Revenue	May 2023	YTD 2023	2023 Budget
Electrical Production	\$ -	\$ -	\$ -
Total Revenue	-	-	-
Expenses			
Labor	391	391	5,800
Benefits	203	203	2,610
Supplies	241	807	6,000
Electrical Use	45	190	600
Liability/Property Insurance	600	3,000	7,200
Depreciation	1,250	6,250	16,119
Legal & Professional Fees	-	-	30,000
Total Expenses	2,729	10,841	68,329
Gain/ (Loss)	\$ (2,729)	\$ (10,841)	\$ (68,329)

brian j beaudette, KENNEBUNK ME, ME.

I am a home owner on the Mousam River in Kennebunk. In early Spring, my property had the worst flooding that I've ever had since moving here in 2013.

This is of great concern for me in light of the devastating flooding that took place twice in recent years. Now that Kennebunk Light & Power is no longer the stewards of the dams, what will prevent another devastating flood along its banks. The idea of letting the dams stay in place is mind boggling to me for both a safety standpoint and an environmental standpoint. It breaks my heart to walk down to Rotary Park and view the hundreds, if not thousands, of migratory fish trapped at the bottom of the Kessler Dam. I beg that a decision is made quickly to demolish the dams.

Document Content(s)

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JANET T. MILLS
GOVERNOR

STATE OF MAINE
DEPARTMENT OF ENVIRONMENTAL PROTECTION



MELANIE LOYZIM
COMMISSIONER

June 23, 2023

Todd Shea, General Manager
Kennebec Light and Power District
tshea@klpd.org

VIA EMAIL

RE: Federal License Surrender - Lower Mousam Hydroelectric Project (Project No. 5362)

Dear Mr. Shea:

On March 31, 2021, Kennebec Light & Power District (KLPD) filed with the Federal Energy Regulatory Commission (FERC) an application for surrender of its license for the Lower Mousam Hydroelectric Project (Project). KLPD proposes to partially decommission the Project by removing the flashboards and generating equipment but leaving the remaining facilities in place, including the three Project dams. Department of Environmental Protection (Department) staff submitted comments to FERC on May 21, 2021. The comments expressed concern about the Project's nonattainment of State water quality standards, currently and following the proposed partial decommissioning.

Department staff has reviewed evidence suggesting that the Project does not currently meet State water quality standards due, in part, to low levels of Dissolved Oxygen (DO) that were measured during studies conducted by America First Hydro in support of their abandoned relicensing effort. KLPD's proposal to remove the flashboards while leaving the dams in place could be insufficient to mitigate for the Project's effect on DO. KLPD's proposal also does not include any provisions for fish passage at the three Project dams. Unless KLPD proposes adequate fish passage measures, the proposed surrender would not meet State water quality standards.

If the Project's current nonattainment of State water quality standards is not corrected, the Department may choose to initiate enforcement activities against KLPD.

AUGUSTA
17 STATE HOUSE STATION
AUGUSTA, MAINE 04333-0017
(207) 287-7688 FAX: (207) 287-7826

BANGOR
106 HOGAN ROAD, SUITE 6
BANGOR, MAINE 04401
207-941-4570 FAX: (207) 941-4584

PORTLAND
312 CANCO ROAD
PORTLAND, MAINE 04103
(207) 822-6300 FAX: (207) 822-6303

PRESQUE ISLE
1235 CENTRAL DRIVE, SKYWAY PARK
PRESQUE ISLE, MAINE 04769
(207) 764-0477 FAX: (207) 760-3143

Additionally, Project surrender activities could result in a discharge to State waters. The Department has not expressly waived its certifying authority under Section 401 of the federal Clean Water Act. Therefore, we anticipate that KLPD will submit an application for a Water Quality Certification (WQC) for this surrender. The application form is available here: <https://www.maine.gov/dep/land/dams-hydro/documents/hydro1.pdf>.

Within 30 days, please provide the Department with an update on the status of the FERC surrender application and an estimate of when the Department will receive KLPD's WQC application.

As Department staff previously noted, restoration of a free-flowing river, while not proposed by KLPD, would mitigate the effects on DO and aquatic life caused by the operation and continuing presence of the KLPD dams. Department staff are aware of potential funding sources to assist with dam removal activities and encourages KLPD to pursue them.

Department staff stand ready to work with KLPD to address nonattainment of State water quality standards and to assist KLPD as it develops its WQC application. Please contact me at (207) 641-9012 or via email at Kyle.Olcott@maine.gov if you have any questions about this matter.

Sincerely,



Kyle Olcott
Hydropower Coordinator
Bureau of Land Resources
Maine Department of Environmental Protection

cc: Kimberley Bose, Secretary
Federal Energy Regulatory Commission